

**Forest City Bible Church
1889 Wonderland Road North
London, Ontario N6G 5C1
(519) 473-5555**

APPLICATION FOR USE OF FACILITIES

Name of Member or Adherent: _____

Address: _____

Phone: _____

E-Mail: _____

Are You Sponsoring A “Friend of FCBC ?” Yes or No

If “Yes” Please Provide Their Details:

Full Name: _____

Address: _____

Phone: _____

E-Mail: _____

I will make the ‘Friend of FCBC’ fully aware of the contents of the USE of FACILITIES Manual.

(Initial by member or adherent)

DATE OF APPLICATION: _____

Use of Facilities Request

FCBC Building Use Policy

Last updated: January 2014

Type of Function or Event: _____

Date of Function: _____

Time of Function: (Start & End) _____

Number of Guests: _____

Has the date been cleared by the Leadership Team? YES OR NO

WHICH ROOM(S) ARE REQUIRED (PLEASE CHECK)

1.	Gym	
2.	Kitchen	
3.	Sanctuary	
4.	Nursery	
5.	Classrooms	

Do you require the use of the sound system in the Sanctuary ? YES or NO
(required fee of \$30.00 per hour paid directly to the sound technician)

Fee for use of Facilities by friends of FCBC
\$ _____

When signing, you agree to abide by our terms as set out in the “Use of Facilities Manual for FCBC

Date application received by FCBC _____ **20**__ (Noted by FCBC property contact)

Use of Facilities Request

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Signatures (required)

Signature of FCBC member / adherent _____

Name (please print) _____

Date _____ 20__

Signature of friend of FCBC _____

Name (please print) _____

Date _____ 20__

Accepted _____

Declined _____

FCBC Property Committee Chairman _____

(Original signed copy to be filed with FCBC. Applicants and/or sponsors to receive photocopy or electronic version)